

IDAHO CONTRACTORS BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/16/2020

BOARD MEMBERS PRESENT: Rodney Underhill - Chair
Todd B Webb
Justin (Jessee) Rosin
Michael Arrington

BOARD MEMBERS ABSENT: David S Shurtleff

DIVISION STAFF: Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Kim Aksamit, Board Specialist
Greg Floyd, Financial Unit Manager
Eric Nelson, Board Prosecutor
MiChele Bird, Section Chief

The meeting was called to order at 9:30 AM MDT by Rodney Underhill.

Ms. Hall introduced MiChele Bird to the Board.

APPROVAL OF MINUTES

Mr. Rosin made a motion to approve the minutes of February 18, 2020. It was seconded by Mr. Arrington. Motion carried.

Mr. Webb made a motion to approve the minutes of March 17, 2020. It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to approve the minutes of April 21, 2020. It was seconded by Mr. Rosin. Motion carried.

Mr. Arrington made a motion to approve the minutes of May 19, 2020. It was seconded by Mr. Webb. Motion carried.

[COMPLAINT MEMORANDUM](#)

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Arrington made a motion to close case numbers CON-2019-125; CON-2019-285 and CON-2019-324; CON-2019-345; CON-2019-348; CON-2020-9; CON-2020-69; CON-2020-97; CON-2020-187; and CON-2020-217. It was seconded by Mr. Rosin. Motion carried.

Mr. Arrington made a motion to approve the Division's recommendation and authorize closure with a warning letter in case numbers I-CON-2019-293 and CON-2019-334; CON-2019-328; CON-2019-331; and CON-2020-10. It was seconded by Mr. Rosin. Motion carried.

EXECUTIVE SESSION

Mr. Arrington made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Webb, aye; Mr. Arrington, aye; Mr. Underhill, aye; and Mr. Rosin, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Arrington. Motion carried.

DISCIPLINE

Mr. Nelson presented Stipulation and Consent Orders in case numbers CON-2020-5; CON-2020-11 and CON-2020-84; CON-2020-26; and CON-2020-34. Mr. Arrington made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

FINAL ORDER

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2018-18, CON-2018-154, CON-2020-8, CON-2020-9, CON-2020-10, CON-2020-29, CON-2020-39, and CON-2020-41. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

PAYMENT PROPOSAL

Ms. Peel presented payment proposals for CON-2016-4, CON-2016-5, and CON-2019-11. Mr. Webb made a motion to approve the payment proposals, and to reinstate Mr. Jackson's registration contingent on him entering into agreement for re-

payment of his outstanding debt. If Mr. Jackson misses a payment the registration will be suspended. It was seconded by Mr. Rosin. Motion carried.

DIVISION BUSINESS

FINANCIAL REPORT

Mr. Floyd introduced himself to the board. Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$89,457.40 as of May 31, 2020.

LAWS AND RULES

Mr. Crema discussed implementing a rule regarding a fee for inactive registration. Mr. Arrington made a motion to adopt a new rule to impose a \$25 inactive fee and to omit rule 100.02 a. It was seconded by Mr. Rosin. Motion carried.

The Board reviewed the To Do List and no action was taken.

NEXT MEETING DATES:

July 21, 2020 Conference Call at 10:00 AM MDT
August 11, 2020 Conference Call at 10:00 AM MDT
September 15, 2020 Conference Call at 10:00 AM MDT
October 20, 2020 Conference Call at 9:30 AM MDT
November 10, 2020 Conference Call at 10:00 AM MST
December 8, 2020 Conference Call at 10:00 AM MST

BOARD BUSINESS

WALL CERTIFICATES

Mr. Webb made a motion to allow the Board chair and Division administrator to sign wall certificates instead of the whole board. It was seconded by Mr. Arrington. Motion carried.

EXECUTIVE SESSION

Mr. Rosin made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Webb, aye; Mr. Arrington, aye; Mr. Rosin, aye; and Mr. Underhill, aye. Motion carried.

Mr. Arrington made a motion to come out of executive session. It was seconded by Mr. Webb. Motion carried.

APPLICATIONS

Mr. Webb made a motion to approve the following for registration:

TRIBAL HEADWAY CONSTRUCTION LLC	RCE-54363
BIG GUY CONSTRUCTION LLC	RCE-54372
STRAIGHT CONSTRUCTION LLC	
DBA SEAL IT RIGHT ROOFIN	RCE-54533
ABSOLUTE HOME RENOVATION	RCE-54677
DESIGN 2 SELL LLC	RCE-54715
JH PAINTING LLC	RCE-54756
TIMBER TREE AND STUMP LLC	RCE-54870
COMET ENERGY LLC	RCE-54918
EDDIES FLOORS AND MORE LLC	RCE-54948
FOMICHEV AMANDA N	RCT-54950
LEE CHARLES	RCT-54483

It was seconded by Mr. Arrington. Motion carried.

Mr. Webb made a motion to approve the following pending receipt of additional information and review by the chair:

901155575
901175306

It was seconded by Mr. Arrington. Motion carried.

NEXT MEETING was scheduled for July 21, 2020 at 10:00 AM MDT.

ADJOURNMENT

Mr. Arrington made a motion to adjourn the meeting at 12:05 PM MDT. It was seconded by Mr. Rosin. Motion carried.

Rodney Underhill, Chair